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**From:** Kasman, Mark [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=419892C6FDC74087B775ABB683821344-MKASMAN]  
**Sent:** 5/17/2017 11:50:17 AM  
**To:** Chmielewski, Kevin [chmielewski.kevin@epa.gov]; Hupp, Millan [hupp.millan@epa.gov]  
**CC:** Doroski, Brenda [Doroski.Brenda@epa.gov]; Phillips, Anna [Phillips.Anna@epa.gov]  
**Subject:** Italy Mission Conflict of Interest/Ethics Review for OECA/OGC  
**Attachments:** GUESTLS2.rtf

Kevin/Millan,

As we've discussed, it is the responsibility of the Administrator's Office to ensure that OECA and OGC review and approve the Administrator's proposed engagements with U.S. companies that will be participating in events during the Administrator's mission to Italy, to protect the Administrator and the Agency from any conflict-of-interest or ethical complications.

Although we still do not have all of the information yet (and expect it to keep coming in as the schedule takes shape), OITA suggests that you initiate the OECA/OGC review now and provide them with additional updated information as it is received.

Here is what we have so far...

**FOR OGC AND OECA REVIEW/APPROVAL:**

1. Attached is the invitation list for the **June 8<sup>th</sup> roundtable with business leaders in Rome**. We will provide a list of confirmed participants when available.
2. **CONI – Green Sports Alliance Event June 9<sup>th</sup>**
  - Mary V. Harvey, Principal, Ripple Effect Consulting
3. **Sustainable Packaging Event, June 8<sup>th</sup>**. We are awaiting list of participants from Italian counterparts.
4. Information on events in Bologna follows:

**Food waste event – Saturday June 10th, Bologna**

EPA Administrator Pruitt and Italian Minister of the Environment Galletti will host an informal meeting with leading U.S. and Italian companies and academics that are in the vanguard taking action to reduce food waste and loss. Each participant will have the opportunity to present on their work and describe the economic and environmental drivers motivating their action. EPA has invited 1 university and 2 private sector representatives: OLEM has a working relationship with Sodexo, Yum! Brands [still TBC] and Rochester Institute of Technology and identified them as good fits for this event, and they have the ability to attend an event in Bologna, Italy.

*Private Firms:*

- Ted Monk, Vice President Corporate Responsibility, Sodexo
- [We hope to get confirmation from Yum! Brands this week]

*Universities:*

- Dr. Callie Babbitt, Associate Professor in the Golisano Institute for Sustainability at the Rochester Institute of Technology

**G7 Side Events - Sunday-Monday June 11-12<sup>th</sup>, Bologna**

Italy has asked each G7 country to invite 3 private sector representatives and 2 university representatives to attend 2 side events that will take place on the margins of the G7 Environment Ministers Meeting (EMM). OLEM has a working relationship with the Chamber of Commerce, which was invited to fill one of the private sector slots. EPA asked the Chamber to identify two additional private sector representatives. EPA/OLEM has a working relationship with Rochester Institute of Technology and also identified University of Oklahoma as potential university representatives, the chamber of commerce will confirm with these institutions.

*Private Firms:*

- John L. Hopkins, Chairman of the Board, US Chamber of Commerce
- Firm 2 Representative – (TBD from Chamber of Commerce – they are talking with Black and Veatch)
- Firm 3 Representative – (TBD from Chamber of Commerce)

*Universities:*

- Dr. Callie Babbitt, Associate Professor in the Golisano Institute for Sustainability at the Rochester Institute of Technology
- University 2 Representative – (TBD from Chamber of Commerce – tentatively University of Oklahoma representative)

**FOR OGC GUIDANCE:**

3. The Italian Ministry of Environment has offered to **pay accommodation costs for the Administrator in Bologna**. We understand that offers to previous Administrators were not accepted due to ethics guidance and we will need another review and opinion on this. In the past, the offer to cover accommodations was accepted on behalf of EPA staff but again, OGC will need to provide guidance on this.

4. Nettuno Baseball Team expected to provide baseball jersey and cap to Administrator Pruitt.

Hope this helps get you started.

Mark

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